



## **Hobson's Bay Yacht Club Inc.**

Established 1888

268 Nelson Place, Williamstown, 3016

Phone: (03) 9397 6393, 9397 6111

Facsimile: (03) 9397 1045

[www.hbyc.asn.au](http://www.hbyc.asn.au)

# ***Members Information Booklet***



# Hobson's Bay Yacht Club

## Information Booklet for Members

Welcome to Hobson's Bay Yacht Club.

It is with great pride I introduce you to our club. HBYC has had a fascinating past and is excited about the future of sailing in Victoria. The club provides facilities for yacht racing, cruising and general activities on the water as well as many social activities on-shore.

'Hobbo's' caters to an important niche in the sailing community on the Bay and has always been regarded as a friendly and fun place to be part of. This handbook will introduce you to some of these activities and provide guidelines to your responsibilities as a new member.

I trust you enjoy being a member of the club and will make the most of the opportunities that are offered.

I wish you safe and happy sailing.

A handwritten signature in black ink on a light yellow background. The signature reads "D Judge" in a cursive style.

David Judge

Commodore  
Hobson's Bay Yacht Club



# Table of Contents

Contact Details:	4
A Brief History of the Club	5
Hobson's Bay Yacht Club Property Map	6
Hobson's Bay Yacht Club - Club House Map	7
Club Structure	8
Member's Responsibilities	9
Clothing	9
Health and Safety	9
Environmental	9
Officer of the Day (OOD)	10
Dogs/Animals	11
Boat Registration	11
By-Laws	11
Payment of fees, subs etc.	11
Resignation	11
Club Facilities	11
Access Fobs	12
Toilets and Showers	12
Use of Club House for Functions	12
Car Park	12
BBQ	13
Ice	13
Bar	13
Food	13
Yachting Facilities	14
Slipping	14
Marina Berths	14
Hardstand	14
Lockers	15
Dinghies/Tenders	15
Sailing	15
Racing	15
Hot Pursuit	16
Saturday Aggregate	16
Range	16
Two Handed	16
Twilights	16
Passage	16
Race Entry, Forms etc	16
Cruising	17
Conclusion	17



# Contact Details:



## Address:

268 Nelson Place  
Williamstown,  
Victoria 3016  
Web site: [www.hbyc.asn.au](http://www.hbyc.asn.au)



## Office Number, Contacts and Hours:

Ph: 9397 6393  
9397-6111  
Fax: 9397 1045



Club Manager - Peter Coop  
Gloria Earl  
9am-5pm Monday to Friday

## Email & Other Contacts:

Club Manager - Peter Coop  
[manager@hbyc.asn.au](mailto:manager@hbyc.asn.au)

Website suggestions, issues or fault reporting  
[webmaster@hbyc.asn.au](mailto:webmaster@hbyc.asn.au)

News Letter for contributions, e-mail to the editor at  
[newsletter@hbyc.asn.au](mailto:newsletter@hbyc.asn.au)

Weekly E-News for contributions, e-mail to  
[communications@hbyc.asn.au](mailto:communications@hbyc.asn.au)



Subscribe to the **Weekly E-News** and **News Letter**. You will receive weekly club updates and the monthly newsletter via email  
[news-subscribe@hbyc.asn.au](mailto:news-subscribe@hbyc.asn.au)

Club Handicapper  
[handicapper@hbyc.asn.au](mailto:handicapper@hbyc.asn.au)

Race Office  
[racing@hbyc.asn.au](mailto:racing@hbyc.asn.au)

## Twitter and Facebook

Go to [www.hbyc.asn.au](http://www.hbyc.asn.au) and click on the appropriate button to follow HBYC on our Social Networking sites.

## Yard Manager:

John Erickson  
8.00 - 4.00pm  
[0415-883-907](tel:0415-883-907)

Or...

Contact the yard through the Club Office.



# A Brief History of the Club



In 1888, a lease was granted to Hobson's Bay Yacht Club for a section of land. The founding Commodore was Henry Press, a Port Phillip Sea Pilot, membership was restricted to "amateurs". Fishermen or watermen were not eligible. Five Parliamentarians and the Mayor of Williamstown were among the founding members.

In 1889, the first clubhouse was built on piles over the water, costing approximately £300 (pounds).

Racing was and continues to be a major focus of the club. An extract from the General Committee minutes (circa 1889) attesting to the members enthusiasm in racing, "The question of getting a steamer to follow the race was discussed and it was unanimously decided that Capt. Thrussell get the Pilot or some other he could if it could be arranged". And "It was also decided to supply the local papers with the names of the boats entered and the numbers of the respective buoys."

Over many years, additional leases were granted to Hobson's Bay Yacht Club for areas of the foreshore that were tidal rock and mud. Members filled the land in stages, to provide the area on which the hardstand and crane, slipway and lockers now stands.

In 1950, the clubhouse was totally destroyed by a fire, along with most of the records and history. In 1952, construction began on the now existing clubhouse and it was officially opened in 1956.

In 1960's the current slipway was laid, piles driven south of Ferguson Street jetty for club moorings and the purchase of a club junior dinghy fleet.

In 1970, the clubhouse underwent renovations, adding an upper level along with improvements to the lower areas, heating and bar facilities.

In 1980, the northern marina was completed with 60 new berths.

In 1984, the crane was installed and the concreted hardstand upgraded to allow for the housing of 25 to 30 boats.

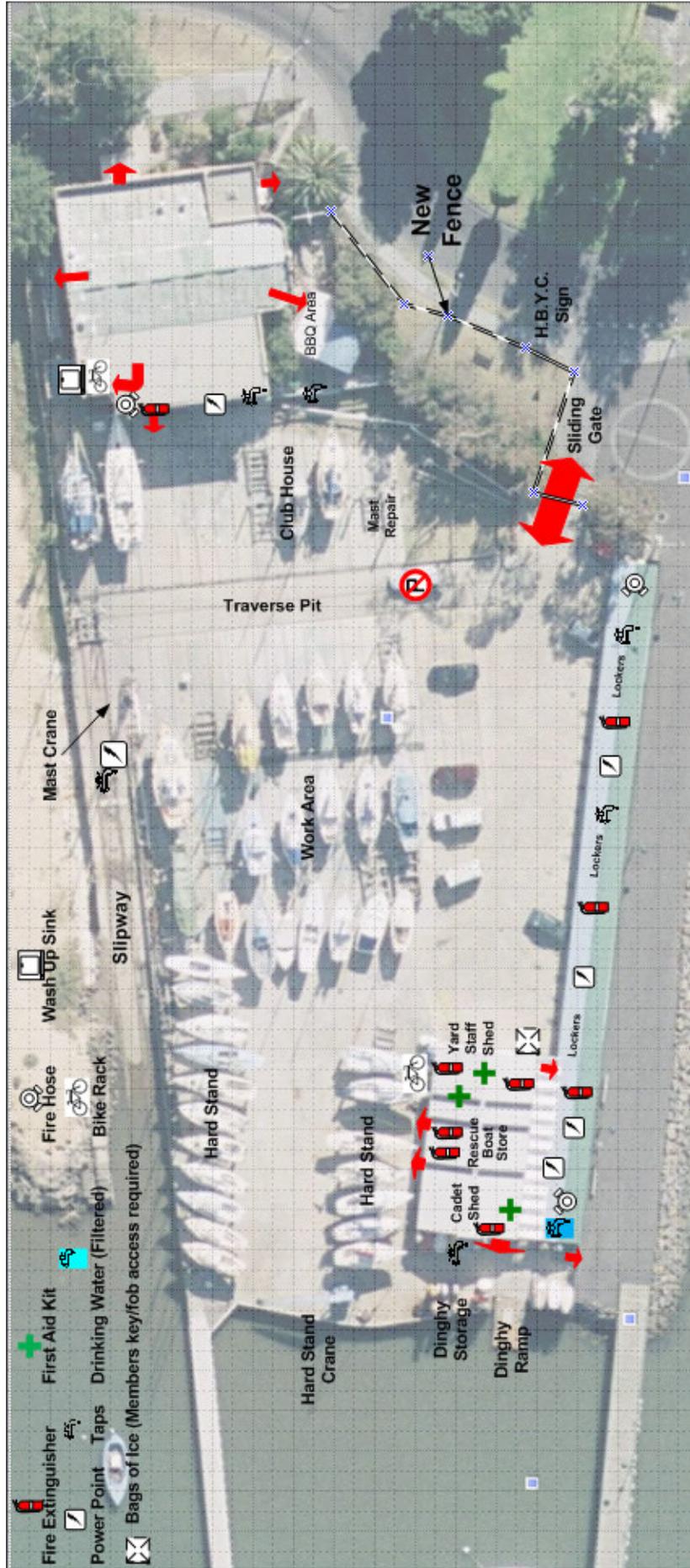
In 2001, The original Ferguson Street Pier was demolished, re-designed and rebuilt, allowing full public access as well as safe access to boats for members.

Over the ensuing years, a number of smaller projects and upgrades to the yard and clubhouse like a new kitchen, access and facilities for those with disabilities, a hall makeover, stereo system and big screen.

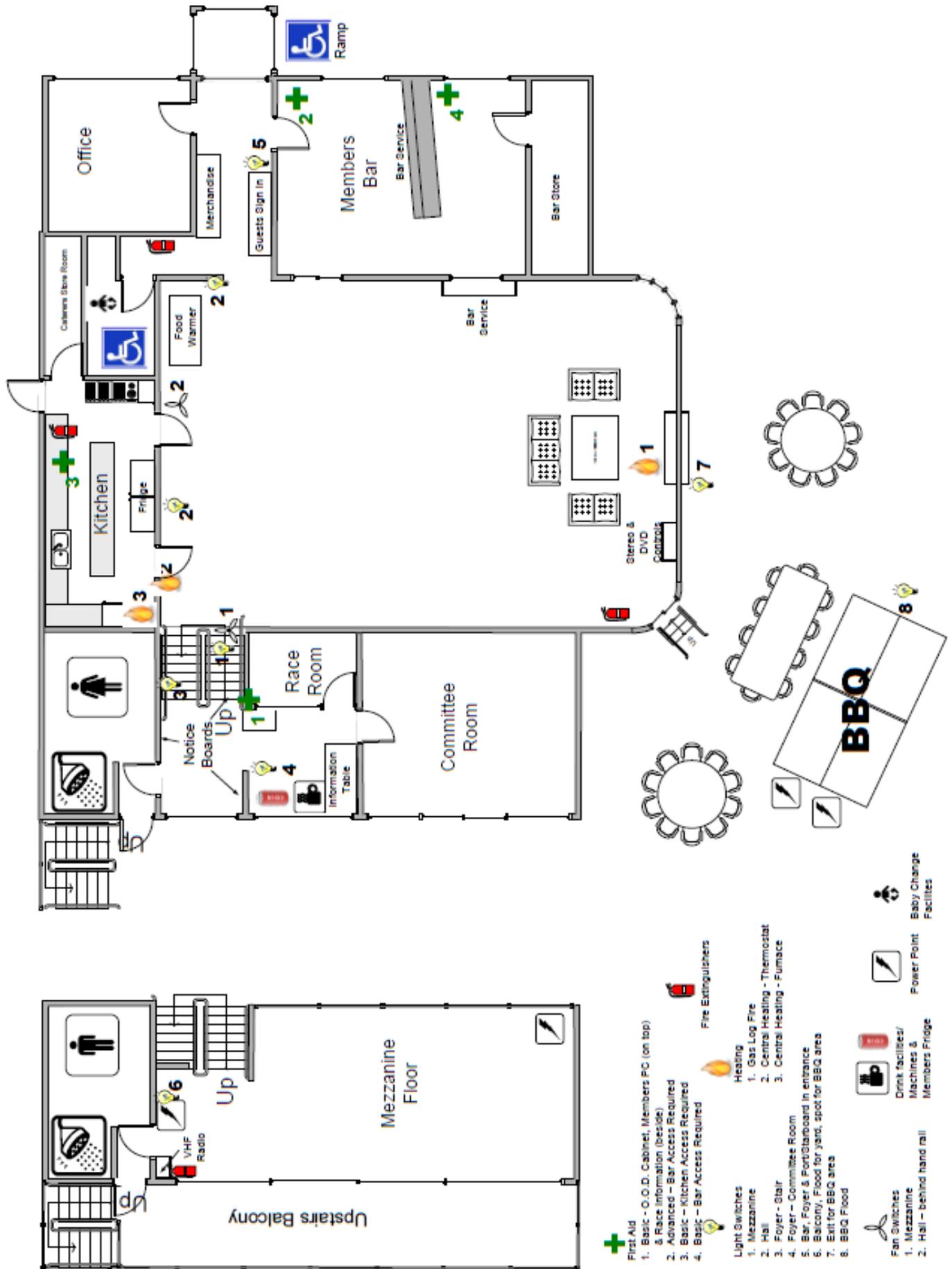
In the last couple of years HBYC has installed new decking on the northern arm, extended the Junior Fleet shed, replaced the club house roof, the new front fence and lawn is now being enjoyed by all.



# Hobson's Bay Yacht Club Property Map

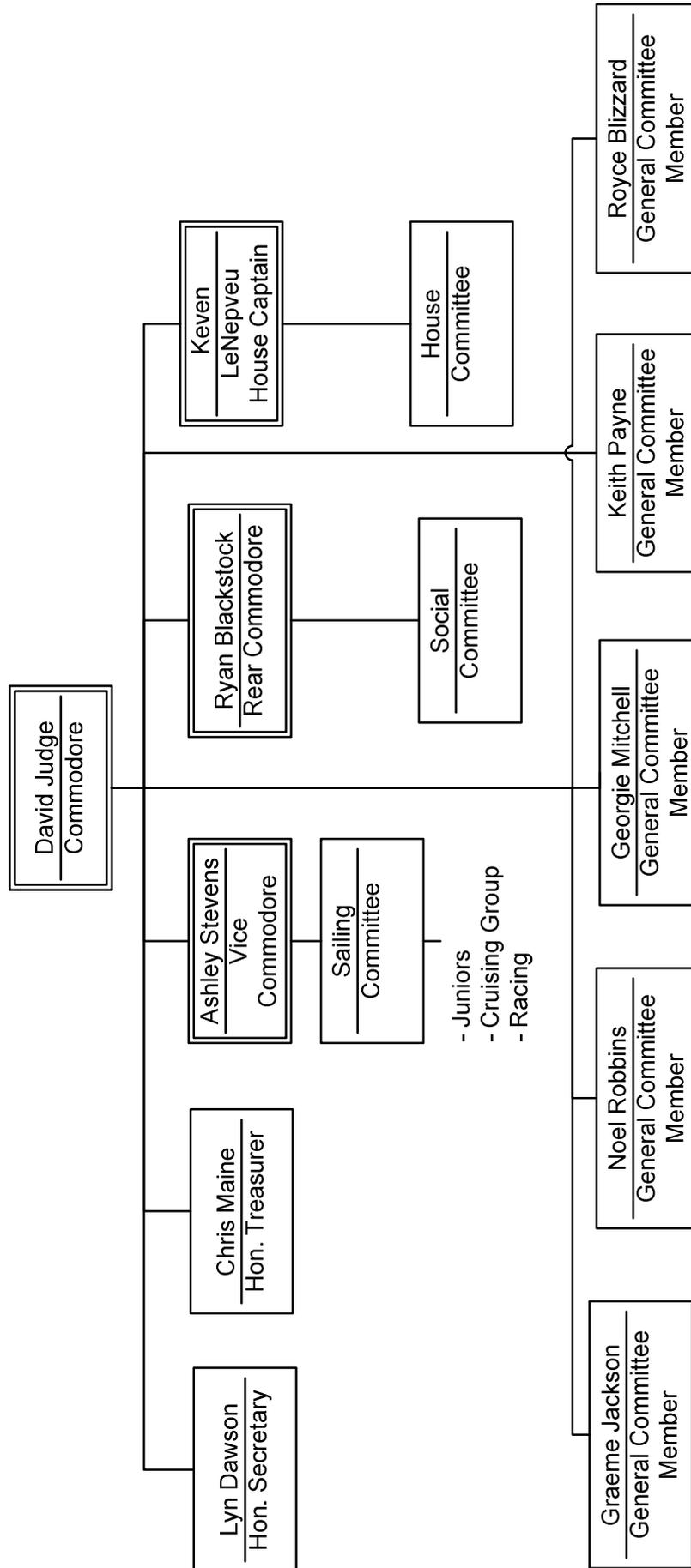


# Hobson's Bay Yacht Club - Club House Map





# Club Structure



# Member's Responsibilities



The club expects members to conform to acceptable standards of dress and behaviour while on the premises and while participating in club events or representing the club either on or off the water.



## Clothing

Within the clubhouse most normal clothing and footwear is acceptable, with the exception of swimwear, bare chests, bare feet and wet sailing gear. There are external entries to both the men's and ladies showers and change rooms.



## Health and Safety

The Club is a working boat yard as such there is potential for accidents and injuries. Vigilance should be exercised at all times when in the yard, regardless of your reason for being there.

Any concerns should be reported to the Club Captain or leave a note at the main office, action will then be taken to remedy the situation. Any matters that require immediate action should be reported to either the Club Manager or the Officer of the Day.

Be particularly aware of hazards within the yard, for example; power leads and water, ladders, heights, moving trolleys and equipment. Make sure you wear the appropriate protective gear, for the task being undertaken as occupational health and safety regulations apply. If unsure of your responsibilities please approach the Yard Manager.

The same care and attention should be exercised on the marina walkways, on your boat or the club boats. Where small children are present, there is always potential to fall into the water, consider the use of approved PFD's for them at all times.

First Aid kits and Fire Extinguishers are located both within the Club house and in the yard; please refer to maps for exact locations.

Yacht seaworthiness, safety and the use of your boat in varied weather conditions is ultimately the sole responsibility of the owner/operator of the vessel.



## Environmental

Good environmental practices are your responsibility as a member of Hobson's Bay Yacht Club, at all times when you are on or near the water.



## Environmental - Continued...

- DO NOT empty paint, solvents, oils etc directly into the bay, or into any drains, there is an appropriate place to dump and clean equipment, see yard manager or refer to map for the correct disposal place.
- DO NOT throw rubbish, cans, bottles etc into the bay.
- In general, do not throw anything or let any substances seep or enter the water.

When working on your boat in the yard, such as sanding or applying anti-foul, check with the Yard Manager to ensure that you are adhering to the correct procedures.



## Officer of the Day (OOD)

All members are required to be the Officer of the Day according to a rotating roster. This is an important and responsible task that ensures the protocol of the Club is adhered to.

You will receive a letter informing you of your rostered day as the OOD. Each month's newsletter contains a list of the next month's roster. If you are not able to attend on the nominated day, please inform the Club Office as soon as possible. This is so alternate arrangements can be made.

The Officer of the Day tasks include:

- Greet and make feel welcome any visitors to the club
- 9.00am start, raise the Club Burgee and Australian flag, kept in a box located in the lower foyer, and lower them at 5.00pm, the end of the day.
- Policing of the car park.
- Assisting with the organisation of races if required.
- Ensuring all non-members sign-in at the front foyer.
- Ensuring members and their guests are suitably attired in the Club house.
- Main point of contact (POC) on race days, i.e. must answer club phone.
- Register and attend to accidents, emergencies and other problems. Folders containing the Emergency Response and Rescue Plan with all relevant information is located with the Flags. Please read this plan and understand its responsibilities and obligations.
- Respond to any general public enquires.
- Assist or carry out any other tasks that may be required as directed by Club Flag or Office bearers.
- An Officer of the Day must not leave the club premises unattended. If required to do so, please organise someone to relieve you.

Remember the Officer of the Day is there for the members assistance and the public face of the club for that day.



## Dogs/Animals

Any animals must be kept on a leash at all times when within the confines of the Club. Please clean up after your pet.



## Boat Registration

For yachts to be accepted onto the Yacht Register, the owner must complete an application form, which is available outside the Race office. The application returned to the Manager's Office who submit it to the Sailing Committee for consideration.

The Sailing Committee will organise for your yacht to be inspected for suitability. When the application is accepted by the Sailing Committee, the General Committee then will inform you of the decision.



## By-Laws

The club has a set of by-laws by which all club members must abide. These cover a number of issues ranging from general to boat related, please make sure you have read and understand them thoroughly. A copy has been issued with your New Member pack.



## Payment of fees, subs etc.

The office will invoice you for the payment of subscriptions, marina fees, slipping fees etc. All invoices are payable within 30 days; late payment may result in suspension of your membership along with its privileges, such as access to the clubhouse, car park and removal of your boat from the marina, or in severe cases termination of membership and recovery of the debt by a debt collection agency.



## Resignation

You may resign from the club, by submitting your resignation in writing to the Club Secretary, who will submit it to the General Committee for acceptance. Resignations will only be accepted AFTER all subs, fees etc have been paid.



## Club Facilities

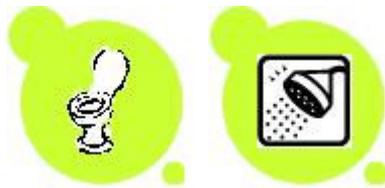


### Access Fob

New members will be issued with an Access Fob. This will give you access to various parts of the club depending upon your membership level. For example, full members' fobs will give them additional admission through the car park gates.

All members' fobs will provide access to the front and back doors of the clubhouse, open the pedestrian gates; a) from Nelson place near the edge of the building, b) next to the car access gate and c) into the yard from the Ferguson Street Pier, external access to the men's and ladies toilets, access to the Northern Marina arm gate and the ice machine.

Late payment or non-payment of fees may result in your access to the club being denied.



### Toilets and Showers

Men's toilets and showers are upstairs on the mezzanine floor and are accessible internally and externally.

Ladies toilets and showers are on the lower level and are accessible internally and externally.

The Disabled shower and toilet is located off the foyer. The baby change facilities are also based here.

Please leave the toilets and showers in a clean state.

Note: For washing hands and cleaning up after working in the yard there is a tap and basin at the base of the outside stairs located on the winch house side.



### Use of Club House for Functions

The Club house is available for use for functions, provided a member is attending and that the Club house is cleaned and returned to its normal table and seating arrangement.

The Club cleaners may be hired to do this. A deposit/cost is involved in Club hire, bar staff, catering and cleaning. Any damage must be paid for by the member.

Availability and applications may be made via the Club Manager, these will be submitted to the General Committee for final approval.



## Car Park

Car parking is only available to Senior members and is very limited, as a Senior member you will be issued with a parking pass to place on your dashboard, failure to display may result in the Officer of the Day requesting that you remove your car.

The car park must not be used for long-term parking, please consider car-pooling.



## BBQ

The BBQ is available for use by all members, at most times (except Wednesday nights during the twilight series).

Please respect other members by ensuring the area is cleaned after use.



## Ice

Ice is available from the ice fridge located at the start of the work area near the Yard Managers office, access is via your club key. Payment is via the bar or an honour system located on the inside of the door.



## Bar

The bar is normally open Friday evenings, Saturdays, and Sundays, opening times are varied according to the times of the year and patronage, check the website or the bar for current operating times.



## Food

The cafe offers a range of snack foods, breakfasts and other more substantial meals over the weekends. Check opening times and menu with the caterer. For current information regarding events and functions held at the Club, please contact the Manager or check out the monthly events calendar on our website. The weekly e-news will also update you on weekend kitchen times.



## Yachting Facilities



### Slipping

Yachts that are on the Club's register may request slipping at the club nominal rate. HBYC also caters for yachts that are not on our register at casual rates.

Slipping request forms are available at the front of the Race Office or from the web site, it should be noted that boats that are actively used will receive priority.



### Marina Berths

Marina Berths (Pens) are only granted to yachts that are on the Club register, occasionally there are some casual marina pens, availability of this option can be discussed with the Club Manager.

Applications for pens are available at the Club office or on the web site. When returned the request will be placed on a waiting list for allocation. A sub-committee consisting of the Commodore, Vice-Commodore, Club Manager and Yard Manager make decisions on pen allocations.

Pens are allocated on a first come/first served basis, by way of a waiting list. Pen Boat owners are asked to meet a point system survey issued at the time of fees. This is based on the participation of the member in club activities, and the frequency that the yacht is used, inactivity may lead to removal.

Pens will not be used for storage of yachts; there are club swing moorings available for this.



### Hardstand

Hardstand cradles are available for the suitable Club registered yachts. Operation of the crane will be limited only to members who have been recorded as being instructed in the correct operating procedures by the Yard Manager.

The lifting attachment in your boat is your responsibility. The Club is not liable for any damaged incurred whilst your operating the crane.

Hardstand Boat owners are asked to meet a point system survey issued at the time of fees. This is based on the participation of the member in club activities, and the frequency that the yacht is used, inactivity may lead to removal.

Hardstand applications are available from the Club office or on the web site.



## Lockers

Lockers are available for lease, but there are limited numbers. These are only available to members who have registered yachts. Applications may be made through the office.



## Dinghies/Tenders

The dinghy/tender racks are available, preference is given to members who have boats on swing moorings.

The right to the use of a dinghy rack is reviewed each year, were you may be required to justify the ongoing occupation of that rack, inactivity may lead to removal from the rack.

Applications are available from the Club office.

## Sailing



### Racing

Hobson's Bay Yacht Club has a long and proud tradition of competing in racing events, including Club, Inter-club, Passage and Ocean racing. We encourage all yachts to compete in some form of racing, as the racing programme is structured to cater for the novice racer through to the more experienced racer.

The Performance Handicap Division (PHD) racing is based on a "time correction factor" system. The handicap assigned to a yacht varies based on the average of it's race results. This guarantees boats and crews of all types, ages and competency can compete on an equal basis. So just because you might think your boat is too old or slow, you still have an equal chance to win.

The AMS, (Australian Measurement System), is also a "time correction factor" system, but the factor has been calculated from a formula derived from the boats measurements and does not alter unless the boat's specifications change.

The IRC, (International Racing Club), is another form of handicapping system, and as for AMS above the factor is derived from the boat measurements and does not alter unless the boat's specifications change.



Hobson's Bay Yacht Club conducts a varied series of races:

### ***Hot Pursuits***

Run on alternate Sunday afternoons, the yachts start with the slower boats first and the faster boats last, with the aim that all boats finish close together. Traditionally boats start in groups of no more than two or three, thus eliminating crowding at the start of big fleets and the confusion of multiple boats rounding the race markers at the same time. This is a good series to enter if your knowledge or experience of racing is limited and the races are orientated more to the notion of enjoyment and competing.

### ***Saturday Aggregate***

This is the premier series for the club, and racing is both intense and competitive. The Saturday Aggregate normally consists of a series of races including some "laid" courses, "Club" courses, "Range" races, short course and passage races.

The Aggregate is run using both the PHD and AMS handicaps, with the winners being named as Club Champion.

### ***Range***

A premier inter-club "laid" course race series held on Port Phillip Bay. A workable knowledge of the race rules is recommended before entering this series.

### ***Two Handed***

The series is run with yachts only being allowed two people on board. The course is set over an 18nm course; generally this event is run once a month during the season.

### ***Twilights***

The twilight races are held on Wednesday evenings during daylight savings time. The series is split into two, with the first series finishing prior to Christmas and the second one commencing early in the New Year. These evenings are very much a social event where many non-members can come and try sailing. After each race a BBQ and other social activities are conducted at the clubhouse all participants are encouraged to attend.

### ***Brass Monkeys Series***

Run on Saturday afternoons, during the winter is the Brass Monkeys (Pursuit Race) Series. This is a great series to enter if your knowledge or experience of racing is limited and the races are orientated more to the notion of enjoyment and competing.

### ***Passage***

The club runs a number of long distance events consisting of passage races to places such as Portarlington, St Leonard's and the Port Phillip Sea Pilots race a premier race held by the Club.

### ***Race Entry, Forms etc***

Race entries, race programmes and Notice of Race are available from the Race Office and on the web site.

The Notice of Races are issued at the beginning of the season with entry forms, costs etc attached, but may be obtained during the year from either the Race Office or on the web site.

Race entry forms and fees are submitted to the Club office, non-payment or late payment of race fees may result in disqualification from race results.



## **Race Entry, Forms etc—Continued...**

Prior to racing an entry form must be lodged, be aware late lodgment incurs a higher entry fee. Early lodgment is preferable, as the handicapper has to calculate an appropriate handicap for all boats.

Also prior to racing a “Safety Declaration” must be lodged, these forms are available from the Race office or on the web site. “Crew Declarations” must also be filled out for all races that require them, some other races such as the long distance races may also require “Next of Kin Declarations” to be lodged before the race. This information is contained in the Notice of Race or you may ask a member of the Sailing Committee to assist.

Sailing Instruction booklets contain course layouts, course numbers, starting instructions and other relevant information are available from the Race office or web page. The Sailing Instruction booklet also contains an “Emergency Rescue” plan for implementation during an emergency, we advise you to read it and become fully conversant with it.

Specific race entry lists, sailing instructions, handicaps and any other required information is available on race day from the table adjacent to the Race office.

For those wishing to participate in racing but either do not have a yacht or do not wish to compete on their own boat, may list themselves as crew. Boats are always looking for more crew, or you can volunteer to help on race days, starting, laying or retrieving marks, we can always use more assistance. Contact one of the Sailing Committee or the Club office for more information.

Please note all races are conducted under the current sailing rules whether they are a Twilight/Social race or a Range race. A fundamental knowledge of these rules ensures the safety and enjoyment of all participants. For more information any Sailing Committee members will happily assist you to become familiar with the basic rules required to get you started.



## **Cruising**

The cruising group meets at the Club house on the 4th Tuesday of each month to discuss cruising related topics, events or adventures. These evenings are designed to be of interest to all members and their guests.

Everyone is welcome to attend, contribute and share an experience. Notice of the next meeting’s topic is published in the newsletter or on the web site. An informal tea and bikkie discussion is held at the end of the meeting, a gold coin donation is requested to cover costs. The group also conducts “cruising in company” during the year to such places as Portarlington, Apollo Bay, Queenscliff or maybe just a cruise up to Docklands for a bite to eat.

## **Conclusion**

We trust this booklet has helped you familiarise yourself with your new Club. If there are any further questions please contact the Club office or other members.

Our club prides itself on a relaxed friendly atmosphere and has reached the current position through the participation and commitment from our members. If you have any ideas or suggestions on how to improve the club in any way please email :[communications@hbyc.asn.au](mailto:communications@hbyc.asn.au)

